Basic Instructions

- 1) Open your picture in PhotoPaint. Use the crop tool if necessary to trim waste area.
- 2) Go to Image>Resample. Check the resolution and file size. Minimum resolution should be at least 96 dpi. Minimum size should be at least 5 inches on the smallest side.

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Q -	Height: 4.5 5.5102	%
	Resolution Horizontal: 120	Identical values
	Vertical: 120 120 🛖 dpi	
	Original image size: 776 KB New image 1.13 MB	 Anti-alias Maintain aspect ratio Maintain original size

 Next go to Image > Paper Size and put the settings on Centered, and make sure the "lock" icon is activated between the width and height settings.

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4) Increase the paper size boundary until it looks similar in proportion to the example below. OK.



5) Go back to Image > Paper Size and this time choose Top Center, and "unlock" the icon between width and height. Only increase the "height" option until it looks similar to the example below.

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6) Hit F6 to activate the rectangle tool. In "settings" at the top of the screen, disable the "fill". Set the "border" to between 5-10. Left click the color "white" for the border. Draw a white rectangle around the main picture.



- 7) Choose a font or download a font. Create the Main Title
- 8) Choose the font for the **Punchline**. Arrange your lettering appropriately.



- 9) DO NOT USE an idea that has already been done. Be ORIGINAL, it doesn't have to be funny, maybe just insightful. Save as a JPEG file.
 - a. School
 - b. Politics
 - c. Observations
 - d. Family
 - e. Sports
 - f. Etc.