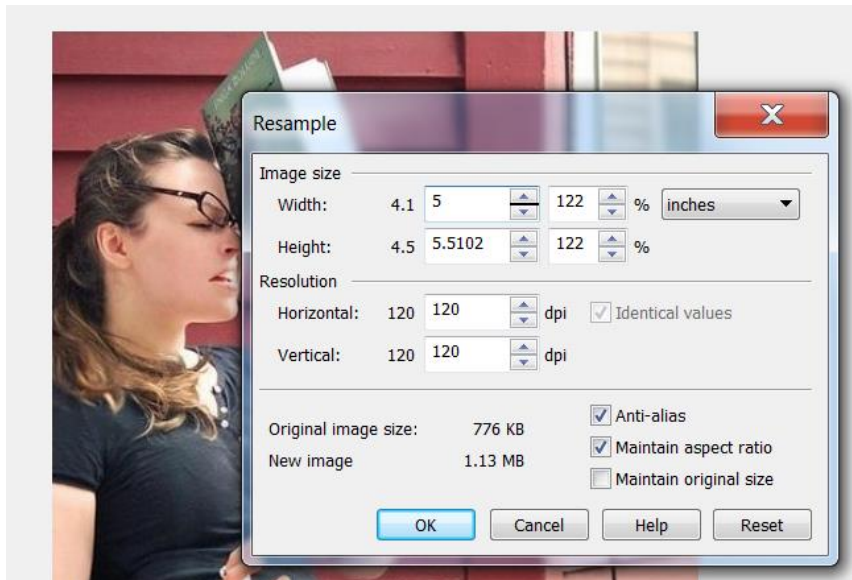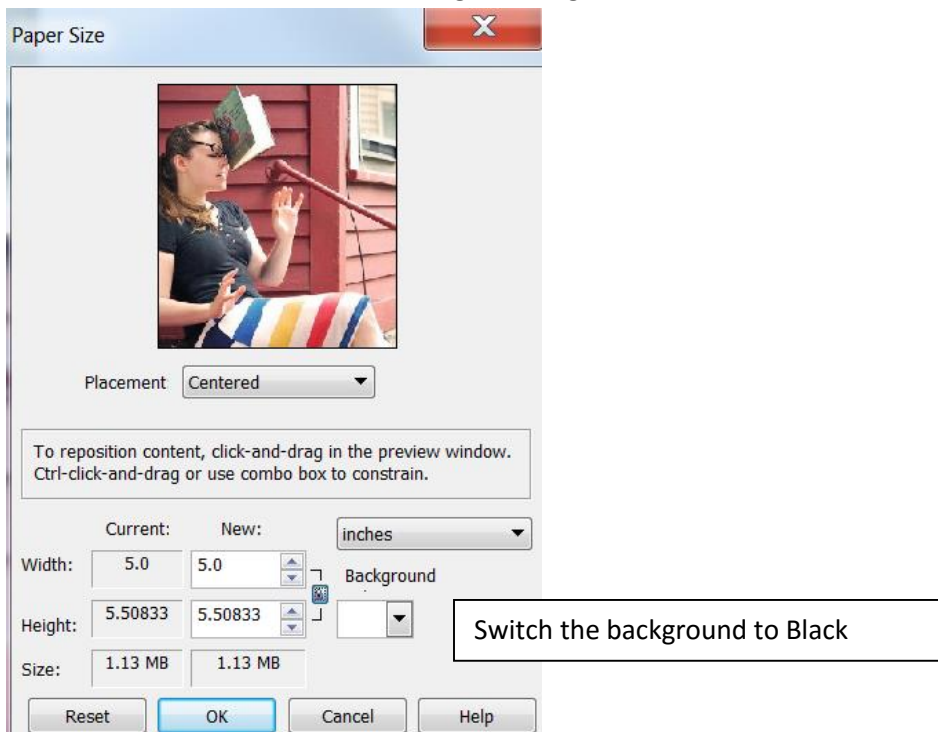## Basic Instructions
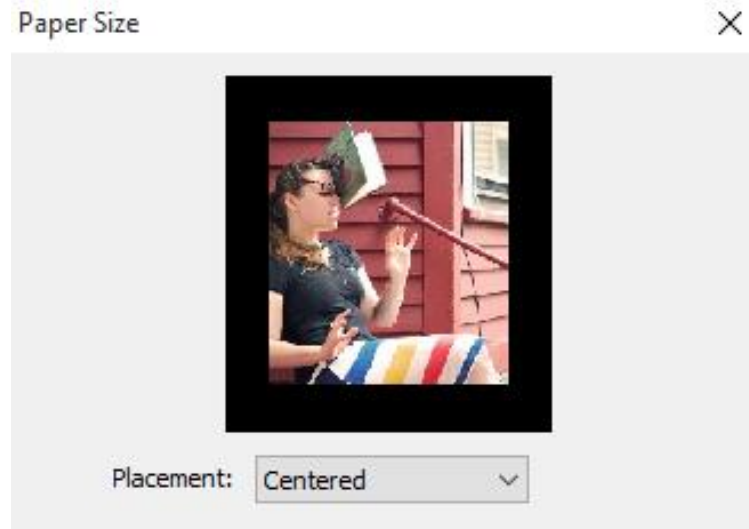
1) Open your picture in PhotoPaint. Use the crop tool if necessary to trim waste area.

2) Go to **Image>Resample**. Check the resolution and file size. Minimum resolution should be **at least 96 dpi**. Minimum size should be **at least 5 inches** on the smallest side.
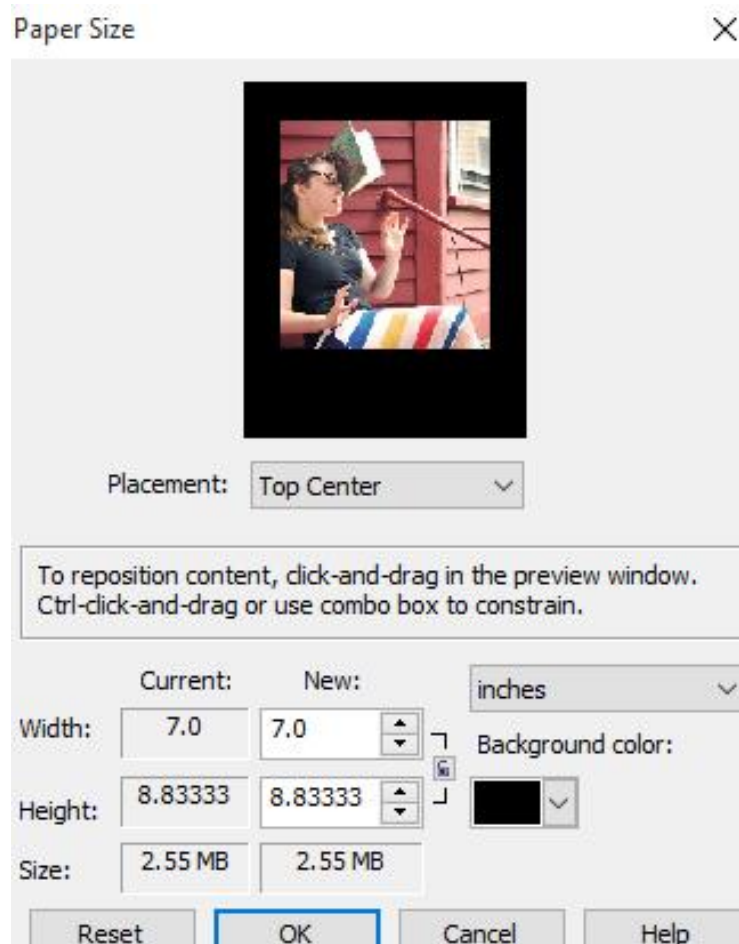

3) Next go to **Image > Paper Size** and put the settings on **Centered**, and make sure the "**lock**" icon is activated between the width and height settings.
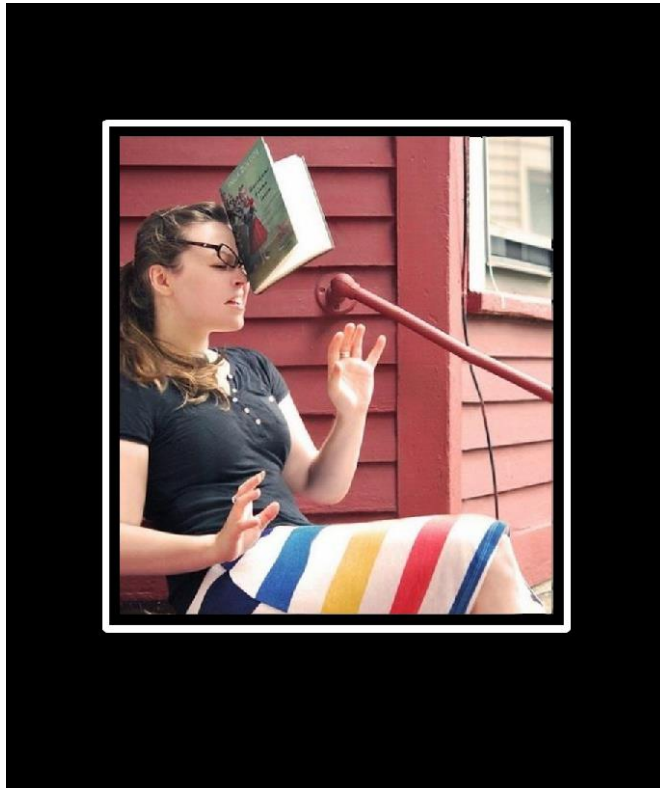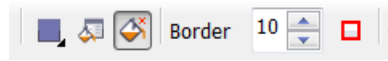

Switch the background to Black

4) Increase the paper size boundary until it looks similar in proportion to the example below. OK.

5) Go back to **Image > Paper Size** and this time choose **Top Center**, and "**unlock**" the icon between width and height. Only increase the "**height**" option until it looks **similar** to the example below.

6) Hit **F6** to activate the rectangle tool. In "**settings**" at the top of the screen, disable the "**fill**". Set the "**border**" to between **5-10**. Left click the color "**white**" for the border. Draw a **white rectangle** around the main picture.

7) Choose a font or download a font. Create the **Main Title**

8) Choose the font for the **Punchline**. Arrange your lettering appropriately.

FACEBOOK

No, no! You got it all wrong!

9) DO NOT USE an idea that has already been done. Be ORIGINAL, it doesn't have to be funny, maybe just insightful. Save as a JPEG file.
   a. School
   b. Politics
   c. Observations
   d. Family
   e. Sports
   f. Etc.